



MINISTRY of EDUCATION
YOUTH & INFORMATION

Tertiary Students' Assistance Programme

ELIAS A. ISSA SCHOLARSHIP

(Established 1938)

(FEMALE ONLY)

NAME _____

FOR YEAR _____

INSTITUTION _____

SPECIALISATION _____

**OFFICE USE ONLY
REFERENCE NUMBER**

The Issa Foundation in collaboration with Ministry of Education, Youth & Information will award a scholarship to University students who are desirous of pursuing a Bachelor Degree in Management Studies at the University of the West Indies or Business Administration at the University of Technology, Jamaica.

Each candidate must complete **2 copies of this form - either type written or written legibly in ink.**

Applicants should make their own application to the U.W.I. /or U-tech for admission.

Incomplete applications will not be processed.

- i) **Two recent passport size photographs.**
- ii) **Certified copy of your birth certificate or evidence of date of birth.**
- iii) **Certificate of domicile signed by a Justice of the Peace (JP), Minister of Religion or other reputable member of the community.**
- iv) **Certificate of fitness from a Registered Medical Practitioner.**
- v) **Certificate of Character signed by a member of the community e.g. Education Officer, Principal, Minister of Religion or Justice of the Peace.**
- vi) **Certified copies of Educational certificates obtained and a progress report if attending University.**
- vii) **Evidence of acceptance at UWI or UTECH Jamaica.**
- viii) **Copy of statement as outlined in Item 21.**

CONDITIONS

1. Candidates should be:-
 - a) Jamaican citizens, domiciled in Jamaica during the last five (5) years;
 - b) Not older than 25 years old on October 1st in the year of award;
Pursuing or about to pursue full –time undergraduate study at the University of the West Indies or the University of Technology, Jamaica
2. The Scholarship award is valid for the academic year immediately following the offer of the award and cannot be deferred for any reason.
3. **Candidates will be required to enter into a bond to work in Jamaica and work in a Government owned institution for a period not exceeding five (5) years.**

Completed forms and scanned copies of supporting documents must be submitted within the stated timeline via email to scholarships@moe.gov.jm. The subject line of the email MUST contain the name of the scholarship for which the application is being made.

N.B. Only shortlisted applicants will be contacted.

Applicant's Personal Information

1. Name in full (BLOCK CAPS) _____
SURNAME _____ **FORE NAMES** _____
2. Nationality and Citizenship _____ E-mail address _____
3. _____
4. Place and date of birth _____
5. State period of residence in Jamaica _____
6. Address for correspondence about this application _____

_____ Tel: _____
7. Permanent address (if not the same as above) _____
_____ Tel. _____

Parents' Information

8. Mother's Name _____ Father Name _____
9. Address _____ Address _____

10. Telephone No. _____ Telephone No. _____

11. Occupation _____ Occupation _____

Educational Information

12. Educational Record (set out in chronological order).
(If currently at U.W.I/UTECH., please indicate).

INSTITUTION	PLACE & COUNTRY	YEARS ATTENDED FROM TO	CERTIFICATE/DIPLOMA GAINED

13. Academic qualifications - state details clearly, where applicable these should include professional certificates and diplomas obtained.

DATE	EXAMINATION	SUBJECTS	STATE LEVEL (ADVANCE OR GENERAL)	RESULTS (GRADE)

14. Academic Distinctions or prizes received _____

15. Other distinctions gained/offices held during your educational career

16. Proposed future occupation in Jamaica _____

17. Proposed course _____ Duration _____

18. Kindly state activities and interest (besides academic) _____

19. (a) Have you been accepted by U.W.I.? _____

(b) Have you been accepted by U-Tech? _____

20. State period which you expect scholarship to cover _____

21. In not more than 200 words, state the reasons for your choice of course, the benefits to be gained and how it relates to your future career.

22. State your present occupation or employment and previous employment.

23. Name two persons from whom confidential reference about you may be had. They should be persons under whom you have studied.

I. Name _____

Position _____ Institution _____

Address _____ Tel _____

II. Name

Position _____ Institution _____

Address _____ Tel _____

Detach the referee form attached and submit to the persons listed above. (23)

24. Any other information you consider relevant to this application.

Signature _____ Date _____

MINISTRY OF EDUCATION, YOUTH & INFORMATION

STATE THE SCHOLARSHIP BEING APPLIED FOR

_____ Scholarship

LETTER OF REFERENCE: ACADEMIC/PROFESSIONAL

SECTION A

TO APPLICANT: Please print your name in the space below. This form must be completed by your referee and returned to you to be submitted with the application form.

_____ is applying for scholarship
NAME IN FULL

To study _____ and requests that you complete this evaluation.

SECTION B

TO REFEREE

- 1. The referee report is confidential; please return the completed report to the applicant in a sealed envelope with your signature across the flap.**
- 2. On this scale, make your ratings on the basis of your academic experience with the Applicant:**

	Average		Good		Excellent
	Top 50%	Top 25%	Top 10%	Top 5%	Top 2%
Academic Capability	_____	_____	_____	_____	_____
Intellectual Potential	_____	_____	_____	_____	_____
Creativity & Originality	_____	_____	_____	_____	_____

- 3. Describe the applicant's academic strengths, work responsibilities, and outstanding achievements.**

4. How long and in what capacity have you known the applicant? _____

Name _____ Signature _____

Occupation _____ Qualification/Position _____

Address _____ Date _____

Email _____ Telephone _____

NOTE:

Please reply promptly as your failure to submit a report or late submission of your report will prevent a sound assessment of the candidate.