



MINISTRY of EDUCATION
YOUTH & INFORMATION

**Tertiary Students' Assistance Programme
IN-SERVICE TEACHER UPGRADE PROGRAMME
APPLICATION FORM**

FOR YEAR _____

INSTITUTION _____

SPECIALISATION _____

OFFICE USE ONLY
REFERENCE NUMBER

Instructions:

Please complete all sections of the form outlined below.

The form must be accompanied by:

- 1. An acceptance letter from your institution of choice**
- 2. 1 Passport sized photo**
- 3. Certified copies of existing degrees/certificates**
- 4. A recommendation from your principal (in a sealed envelope)**

Completed forms and scanned copies of supporting documents must be submitted within the stated timeline via email to scholarships@moey.gov.jm. The subject line of the email MUST contain the name of the scholarship for which the application is being made.

1. Personal Particulars

Name (s) :		
Surname :		
Gender:	MALE / FEMALE	
Marital Status:		
Date of Birth:	----- Day - Month - Year	
Address:	Residential	
Tel Nos.		
Mobile/Cell :		
E-mail :		

Educational Qualification(s)

	Degree / Diploma / Certificates	Year	Name of Educational Institute
1			
2			
3			
4			
5			

Professional Qualification(s), if any:

	Professional Qualification(s)	Year	Name of Institute
1			
2			
3			
4			
5			

2. Details of present employer:

Institution :	
Address:	
Tel. No. :	
E-mail :	

Details of Employment/Profession (current & previous)

	Name of Employer	Position	Subject taught	Description of Work
1				
2				
3				
4				
5				

3. I am aware that I cannot access study/vacation leave while accessing funding under the In-Service Teacher Programme.

Name: _____

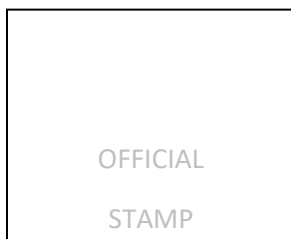
Date: _____

(SIGNATURE OF THE APPLICANT)

Official Receipt

Received from In-Service Training Application Form

..... Date



..... Signature

