

Ministry of Education, Youth and Information

INVITATION TO BID

Procuring Entity: The Ministry of Education, Youth and Information

Scope: The Procurement of School Furniture for Schools Islandwide according to the Lots below:

- Lot 1 – 700 Trapezoidal Tables & 2,100 Chairs
- Lot 2 – 1,000 Dual Desk Benches
- Lot 3 – 3,500 Students' Desks & 3,500 Students Chairs
- Lot 4 – 1,000 Teachers' Desks & 1,000 Teachers' Chairs

Procurement

Method: National Competitive Bidding (NCB)

Eligibility: Tenderers must submit their bids with the following:

- Valid Tax Compliance Certificate (TCC) or Valid Tax Compliance Letter (TLC)
- Proof of registration with the National Contracts Commission (NCC)/Public Procurement Commission (PPC) in the category of School Furniture

Collection: The bid documents will be available from **Tuesday, April 14, 2020 to Monday, April 27, 2020** and can be collected between **9:00 a.m. and 4:00 p.m.**, for a non-refundable fee of \$3,000.00 from the address below. Payment may be made in cash or manager's cheque, payable to the Ministry of Education, Youth and Information. Payment must be made to the Cashier on the 2nd Floor, Building 1 and receipt used to claim the document.

The Director of Procurement – Public Procurement Commission
Building 2, 3rd Floor Annex
Ministry of Education, Youth and Information
2-4 National Heroes Circle
Kingston 4

Bid Security: Bidders must submit bid security in the sum (s) as follows:

- Lot 1 – \$ 39,426.50
- Lot 2 – \$ 63,933.90
- Lot 3 – \$114,853.20
- Lot 4 – \$112,359.00

Submission and Opening of Bids: Completed bids must be returned to the Ministry of Education, Youth and Information no later than **1:00 p.m. on Tuesday, May 5, 2020**. The bid opening will follow at **1:15 p.m.** in the 3rd Floor, Conference Room, Building 2.

Bidders who did not directly purchase the Bidding Documents from the Ministry of Education, Youth and Information will not be eligible to participate in the bidding process.

Contact Information: The Director of Procurement – Public Procurement Commission
Ministry of Education, Youth and Information
2-4 National Heroes Circle
Kingston 4
Tel: 876-612-6013 or 876-416-2523

The Ministry of Education, Youth and Information reserves the right to terminate the procurement exercise and reject all submissions at any time before the award of a contract, without incurring any liability.