

MINISTRY OF EDUCATION AND YOUTH

INVITATION TO BID

REQUEST FOR PROPOSALS

Consultancy to Conduct a Strategic Review and Develop an Implementation Plan for the Ministry of Education and Youth

The Ministry of Education and Youth invites Consultancy Firms/ Individual Consultants to submit proposals to conduct a Strategic Review and Develop an Implementation Plan for the Ministry of Education and Youth.

Eligibility

Bidders must submit a copy of a valid Tax Compliance Certificate/ Tax Compliance Letter with their bids/proposals.

Availability of Tender Documents

Tender Documents will be available from **Monday, February 7, 2022 to Friday, February 18, 2022** and can be collected between the hours of **9:00 a.m. and 4:00 p.m.**, for a non-refundable fee of \$2,000.00 from the address below. Payment may be made in cash or manager's cheque, payable to the Ministry of Education and Youth. Payment must be made to the Cashier on the 2nd Floor Building 1 and receipt used to claim the document.

**The Director of Procurement
Building 2, 3rd Floor Annex
Ministry of Education and Youth
2-4 National Heroes Circle
Kingston 4**

Submission Deadline

Completed Proposals/Bids must be deposited in the Tender Box located at the **Lobby, Building One, Ministry of Education and Youth, 2-4 National Heroes Circle, Kingston 4** no later than 2:00 p.m. on **Monday, February 28, 2022**. The bid opening will follow at 2:15 p.m. in the 5th Floor Conference Room, Building 1.

Bids/Proposals submitted after the stipulated deadline will not be accepted.

Bidders who did not directly purchase the Bidding Documents from the Ministry of Education and Youth will not be eligible to participate in the bidding process.

Contact Information: The Director of Procurement
Ministry of Education and Youth
2-4 National Heroes Circle
Kingston 4
Tel: 876-612-6013 or (876) 416-2523

The Ministry of Education and Youth reserves the right to terminate the procurement exercise and reject all submissions at any time before the award of a contract, without incurring any liability.